PLEASE NOTE: *The Data Protection (Bailiwick of Guernsey) Law, 2017* requires us to provide certain information to you. We provide this via our Data Processing Notice below. This applies to all personal data collected by Guernsey Sporting Dinner Club LBG.

#### WHO ARE WE?

We are the **Guernsey Sporting Dinner Club LBG**.

Company Number 54291

Established in 2011, the Club seeks to raise funds for Guernsey Cricket to enable them to support junior players on off island cricket tours.

## **DATA PROTECTION OFFICER (DPO)**

The Data Protection Officer for the **Guernsey Sporting Dinner Club LBG** is David Piesing, who can be contacted by email (guernseysportingdinnerclub@yahoo.co.uk), or in writing (contact details here).

### WHEN PERSONAL DATA IS COLLECTED

Personal data is collected

- as part of the registration process for membership;
- when emails are sent to the 'guernseysportingdinnerclub@yahoo.co.uk' and 'guernseysportingdinnerclub@outlook.com' email addresses;
- collected as part of registering/attending an event;
- in some cases as a result of enquiries made by phone or in person.

### **HOW WE USE YOUR PERSONAL DATA**

All personal data collected is processed for the purpose of:

# Data collected as part of the registration process for membership;

Completing the registration process and communication then and in the future whilst you remain a member.

Communication might be renewal of membership and issue of a fee notice and information in general or about upcoming dinners.

### **Data collected by email**

We process information supplied by email using standard email applications, and we may also record it in our customer relationship management system if it relates to a registration for membership or other matter of significance.

# Data collected as part of registering/attending an event

We process your personal data (in this instance: your name, mobile number and email address only) in relation to our event registration process.

When registering for an event with us, you only need to provide your name, mobile number and email address. We will use this information to facilitate the event and your attendance at it. We will be unable to manage your attendance at any event without your name, mobile number and email address. You will not receive any event specific communication other than for events you have signed up for.

When registering for an event with us, we will ask you to let us know if you are happy to be included in photographs that may be taken during the event that we may share online. If you do not want to be photographed this will not impact on your experience of the event.

We will ask you to provide details of any specific dietary requirements so that we can try to cater to your need. This is processed with your explicit consent.

# Data collected as a result of enquiries made by phone or in person

We may record information in our customer relationship management system if the information relates to a registration for membership or other matter of significance.

### **YOUR RIGHTS**

The Law provides you with a number of **specific rights**.

If you want to make a submission in respect of any one of these rights, please contact our data protection officer.

### TRANSFERS OF DATA

We do not intend to transfer/share your data and if we were to do so would seek your prior approval first in all circumstances.

#### LINKS TO OTHER WEBSITES

This notice does not cover any third-party websites reached via links on this website. You are advised to read the data collection statements on the other websites you visit.

### **RETENTION OF DATA**

All data is retained securely and only used for the purposes set out here.

Complaints can be lodged using our **contact details**.

#### COOKIES

The cookies we use do not directly identify individual people, and they are only used to keep our sites secure and working properly. Some third party services used also use cookies for analytical purposes, allowing us to monitor how well our content is performing. You cannot be identified by these cookies. **Read our cookie policy here**.